

Kick-Off meeting of the Learning Network on Transnational Mobility Measures for Disadvantaged Youth and Young Adults

Berlin, 27-28 February 2013

Minutes

ATTENDEES: see final page of this document

SUMMARY OF SESSIONS

1. WELCOME

Susanne Strehle, Federal Ministry of Labour & Social Affairs Germany

The meeting was opened by Susanne Strehle with a warm welcome of all delegates. On February 14, 2013, the German Ministry of Labour and Social Affairs has received an email notification from the European Commission, which officially states that **the proposal has been accepted**. The Ministry is now waiting for the grant agreement to arrive.

During the grant application process, 10 partners sent in their letter of commitment for participating in the Network. A further two partners (Catalonia and Flanders) have expressed interest after the official deadline for submission. They have been gladly accepted to join and are represented in this meeting.

Mrs Strehle gave a brief summary of the Network objectives and referred to lead responsibilities for individual tasks as well as the initial timetable for 2013 and 2014. The **key aim for 2013** is to reach an agreement on the **common criteria for the coordinated call** in terms of the

- Target groups,
- Implementation structures,
- Quality criteria, and
- Eligibility criteria.

A crucial part of this task for the Network is thus to define and agree on those criteria that are essential for the successful running of a transnational mobility programme and hence obligatory; and on those which form part of the set of flexible criteria that can be added on the national or regional level if considered suitable by the respective partners.

The **key aims for 2014** are

- finalising the coordinated call,
- pre-selecting project operators in the partner regions and countries,
- including project operator details in the partner search database, and
- presenting the projects at the final conference in Marseille.

In regard to the budget, all partners have agreed to cover travel and accommodation costs for their delegates as part of their overall commitment to the Network. The travel and accommodation budget within the grant proposal is thus available to be used for external facilitators and experts.

A separate preliminary budget has also been allocated to Task G led by Portugal to cover expenses for potential guides or publications. The exact amount will be confirmed with the partner in Portugal once the respective activities for this task have been agreed.

 **ACTIONS**

Germany: Partners to be informed of arrival of grant agreement once received.

 **Related Document:** *Overall_Strehle_130227.pdf*

2. TOUR DE TABLE

Sabina Schlinke, Federal Ministry of Labour and Social Affairs Germany

The Tour de Table session was introduced by Sabina Schlinke. Together with a short introduction of their respective delegations, all partners were asked to provide information on the following four topics by applying the metaplan technique:

1. Current mobility activities in Member States and partner regions.
2. Plans/decisions for post 2014.
3. Planned activities in European Initiatives linked to Youth Mobility (Youth on the Move, EURES).
4. Expectations towards the new Network.

Summary of results:

1. *Current mobility activities in Member States and partner regions.*

Partners reported on a wide range of youth mobility activities financed through

- Sub-programmes of the EU Lifelong Learning Programme (i.e. Leonardo da Vinci; Grundtvig; Comenius);
- Youth in Action;
- EURES; and/or
- Regional or national funds.

Respective national or regional Ministries or Departments for Education often serve as additional key partners in programming and monitoring the delivery of activities.

Germany, Galicia, Sweden, Italy and Trento also have experience in funding mobility actions through the ESF. The key German reference project is the national '*Integration through Exchange (IdA)*' programme.

2. *Plans/decisions for post 2014.*

Plans and decisions for post 2014 are subject to approval once the new EU regulations have been confirmed by the Commission. Partners currently plan or aim at:

- Making youth mobility a (new) priority/focus in future regional and/or national OPs (Poland; Trento, Flanders, Ireland);
- Linking youth mobility actions to the new EU youth guarantee scheme and convince regions to set priority on youth mobility (Italy);

- Establish synergies between regional mobility call and strategies and this Network's results (Galicia, France, Spain);
- Supporting EURES through the ESF (Germany, Portugal);
- Continuing successful present initiatives (Germany – IdA);
- Increase mobility measures in the region (Catalonia).

3. *Planned activities in European Initiatives linked to Youth Mobility (Youth on the Move, EURES).*

Partners report on the following planned activities:

- Establish a new programme to use participants of the European-Voluntary-Service (EVS) as trainers for those youngsters who will go abroad for employment measures (Galicia);
- Implement the Youth Guarantee scheme (Italy; Germany through national budget);
- Provide an extra budget for youth employment (Spain);
- Set up youth mobility measures as part of IdA or Erasmus (Poland);
- Set up a EURES platform/implement actions and collaborate through EURES (Flanders, Portugal, Italy, Germany);
- Foster Euromed cooperation; use successor programme Erasmus for All / YES for Europe for youth mobility (PACA);
- Promote new concept of including disability to ensure equal opportunities in transnational mobility measures (Spain).

In relation to this subject, partners mentioned a few relevant dates:

Gothenburg, March 6-7, 2013 Conference on Youth Mobility (incl. ESF, Youth in Action and regional initiatives)

Stockholm, March 2013 International Conference on Youth Mobility

Marseille, Sept 27-29, 2013 High-level EU meeting on 'Youth on the Move' initiative

The respective regional/national partners will seek to find out whether there is an opportunity for the Network to be presented.

4. *Expectations towards the new Network.*

Partners expressed the following expectations:

- Be able to inform the direction of the next round of the ESF;
- Manage to link current draft regional call for mobility with LN Mobility activities;
- Improve coordination between project operators, administrators of call for proposals, and ESF managing authorities;
- Exchange, capitalise from and transfer best practice;
- Encourage ownership, teamwork, fruitful discussions and active contribution of partners' wide range of expertise and knowledge;
- Support youth mobility in a more structured and high-quality manner;
- Simplify management of mobility measures in line with LLP scheme;
- Develop common framework/platform for cooperation which is ready-to-use;

- Find new partners for setting up new transnational partnerships and projects;
- Extend and promote learning from the TNC Learning Network;
- Ensure that disability dimension is taken into account in future mobility measures;
- Being able to provide security for project operators to do their work under appropriate framework conditions;
- Prove that transnational mobility measures for this target group are an efficient tool for promoting employment;
- Achieve a completely new task of writing a coordinated call;
- Be able to link youth mobility and employment within the ESF;
- Take into consideration new group of unemployed graduates and already existing EU instruments for validation of qualification.

The Tour de Table was concluded by Stephanie Koenen who gave a brief presentation of her role as External Facilitator for the Network. Over the course of the two-year project period, she will provide support to the Lead partner(s) in preparing and following up actions from Network meetings; organising Network events and conferences; drafting the coordinated call; and preparing conference reports and required documentation for the European Commission.

3. OUTLINE AND DISCUSSION OF WORK PLANS FOR MAIN TASKS IN 2013

TASK A Designing and drafting a timetable for coordinated and national action aiming at launching national/regional call for transnational mobility measures

Presentation: *Rosalba La Grotteria, Province Autonomous of Trento, ESF office*

Rosalba La Grotteria gave a brief outline of Trento's proposed methodology and activities for fulfilling the assignment. The draft timetable will be agreed by all partners at the 2nd Network meeting in June 2013.

Susanne Strehle highlighted the fact that developing a coordinated call is a new approach for all partners of the Network. Initial proposals and suggestions should therefore be treated as drafts which can be validated and checked by each partner according to their respective knowledge and framework conditions. Whether or not the coordinated call will include e.g. a preparatory phase will also depend on these discussions. The timetable for coordinated action should thus include two options: one which includes and one without a preparatory phase.

ACTIONS

Trento: Send out request for information on current framework conditions for launching calls on mobility measures to all network partners ASAP.

All partners: Respond to Trento LP and provide information by **April 15, 2013**.

 **Related Document:** *Task_A_Trento_130227.pdf*

TASK B Identifying common criteria for the eligibility of expenditure for transnational mobility measures

Presentation: *Stefan Höhn, Federal Ministry of Labour and Social Affairs Germany*

This task will be achieved through setting up a separate working group. The group will meet three times between April and December 2013 and addresses a set of five key questions concerning the eligibility of expenses for mobility measures. An external facilitator will be appointed to guide the group through this process. Finding a suitable expert proves to be difficult. Germany as the responsible lead partner is currently finalising the tender process and, if required, will also look into alternative solutions for carrying out this role (e.g. using in-house capacity).

After a brief discussion on potential overlaps between the Task D Quality and Task B, Susanne Strehle emphasised that the eligibility group has a clear focus on cost issues and hence addresses predominantly technical questions.

The first eligibility work group meeting will be held in conjunction with the first quality work group meeting in Galicia **on April 11-12, 2013**.

ACTIONS

Germany: Finalise tender process for external expert for eligibility group.

Working Group partners (see page 11): Appoint representative to attend all three working group meetings and email contact details to Stefan Hoehn.

 **Related Document:** *Task_B_H_J_Germany_130227.pdf*

TASK C Defining the target group ‘disadvantaged youth and young adults’

Presentation: *Louise Stiernström, Swedish ESF council*

Louise Stiernström presented the initial findings of a review of definitions prepared by Sweden. By referring to a recent 2012 Eurofund report ‘*Young people not in employment, education or training*’, she proposed to use the NEET indicator as a basis for the Network’s target group definition (NEET = **n**ot in **e**mployment, **e**ducation or **t**raining). Compared to other definitions, the NEET indicator covers a more diverse share of the population. By differentiating between five sub-groups it also follows a more comprehensive approach.

A brief discussion evolved around the required level of flexibility for individual partners in applying a joint definition; especially with regard to a common agreement on age. Partners also raised the issue of whether the Network should side with definitions of other existing programmes such as the LLP.

It was agreed that Sweden will prepare a draft paper which includes a broader definition based on the NEET indicator and a narrow definition as an alternative. In addition, the paper could include a section which compares target group definitions from other EU programme such as the LLP or Erasmus for All.

ACTIONS

Sweden: Compile additional information on target group definitions from other programmes. Prepare a paper which also includes both a broad and a narrow

definition as an alternative to the current NEET-based proposal by end of March 2013.

 **Related Documents:** *Task_C_Sweden.pdf*; *Background document target groups.pdf*

TASK D Setting up quality criteria for transnational mobility measures

Presentation: *Sabina Schlinke, Federal Ministry of Labour and Social Affairs Germany / Guillermo Vergara, Fundación Paideia Galiza*

The responsibility for this Task is shared by Germany and Galicia. It will be carried out through a dedicated working group which will meet three times between April and December 2013. An external facilitator will be appointed to accompany the working group partners in this process. Germany has already launched a call for proposals and received a series of proposals which are currently being evaluated. An appointment will be made before the first work group meeting in April 2013.

Andrea Mohoric recommended a study on staff competencies for organising mobility measures for disadvantaged target groups by the German LLP Agency. She suggested assessing the results of the LLP 'Inclusion Network', as well as other existing EU-wide tools in terms of their suitability for this Network.

Monica Lippolis informed partners that within the LLP there is also a group on quality. In addition, the European Commission will publish a report on the impact of existing European tools for mobility in May 2013.

Susanne Strehle stressed that an important aspect of the group's work will be to identify, distinguish and agree obligatory criteria for the coordinated call ('must have') and additional desirable criteria to be included in regional or national calls ('nice-to-have').

ACTIONS

Germany: Select external expert. The expert will then get in touch with all partners to select good practices for the different stages and suggestions of stakeholders to be consulted.

All Network partners: Provide good practice and details of relevant stakeholders to lead partners as requested by external expert.

 **Related Document:** *Task_D_Germany_130227.pdf*

TASK E Developing a proposal for efficient implementation structures on the level of project operators of transnational mobility measures.

Presentation: Gianluca Calzolari, ISFOL

To address this task, the responsible lead partner of Italy will carry out two different exercises. Firstly, based on an initial research into existing mobility programmes, Italy will send out a draft grid to collect information on existing implementation structures for mobility measures to the partners that have agreed to contribute to this task. This will be accompanied by a proposal for a set

of survey questions to be asked to project operators from the Network partner regions and countries. The small group of partners will be asked for respective feedback on both of these drafts.

Once revised and agreed, the grid and the survey will then be sent out to all Network partners who will be asked to fill out the grid and to forward the survey to project operators they feel are suitable for contributing to this piece of work.

Based on the results of these activities and an additional desk-based research, a proposal for implementation will be presented for discussion at the 2nd Network meeting in June 2013. To prepare this presentation, Italy proposed to hold a separate pre-meeting between the partners working more closely on this task the day before the start of the 2nd Network meeting.

Italy and Germany agreed to closely liaise on their respective activities to avoid any duplication between this work and the work of the quality working group.

ACTIONS

Italy: Send out draft grid for collecting information on implementation structures and survey questions to selected partners by 4th of March 2013. Once revised, the grid and the survey will be sent to all network partners to be completed.

Task partners (see page 11): Provide feedback on draft grid and survey to Italy by March 8, 2013.

All Network partners: Fill out grid and forward survey to suitable project operators. Submit results to Italy by April 8, 2013.

 **Related Document:** *Task_E_Italy_130227.pdf*

TASK J

Webpage

Presentation: *Stefan Höhn, Federal Ministry of Labour and Social Affairs Germany*

The website will be designed and developed under the leadership of Germany with support from an external provider. It will be available in English and contains an internal and an external part. The contract with the external provider will be signed once the grant agreement has arrived. The provider will start to work on the internal section and is expected to complete the external section until the summer of 2013. Partners will be notified about the access to the internal part upon completion of the first part of the work.

ACTIONS

Germany: Sign contract with external provider once grant agreement has been received. Inform partners about progress on internal section and provide access details.

 **Related Document:** *Task_B_H_J_Germany_130227.pdf*

TASK N External Evaluation

Presentation: *Bettina Reuter, Federal Ministry of Labour and Social Affairs Germany*

The evaluation is expected to be process-oriented and will be carried out on an on-going basis. A call for proposals has been launched and the submitted bids are currently being assessed. The contract will be signed once the grant agreement has arrived.

The expert is expected to suggest an evaluation strategy which will be agreed by the Network. He/she will participate in all network meetings and events and will provide regular feedback to partners on the Network's progress in achieving its intended results.

 **Related Document:** *Task_N_Germany_130227.pdf*

TASK O Facilitation of the network

This presentation was cancelled as Stephanie Koenen had already introduced herself and her areas of responsibility during the Tour de Table session.

4. OUTLINE AND DISCUSSION OF TASKS STARTING LATER (LATE 2013 / 2014)

- Publish a coordinated call based on agreed parameters (mid-2014)

TASK F Drafting the coordinated call

Presentation: *Susanne Strehle, Federal Ministry of Labour and Social Affairs Germany*

A first draft of the coordinated call based on the agreed criteria on eligibility and quality, the agreed target group definition and the proposal for the implementation structures is expected to be presented by the end of 2013. It will be written by Stephanie Koenen based on the results of the different strands of work. It is expected that final agreement between all partners will be reached in the 4th Network meeting in February 2014.

- Support launch of national/regional calls (mid/end 2014)

TASK G Support for launching national/regional calls (Portugal)

There are no concrete actions defined as yet. Susanne Strehle and Bettina Reuter pointed out that a budget has been included for potential costs of publications or other dissemination material. The exact budget will be agreed with Portugal based on the proposed activities as part of this Task.

TASK H Partner Search Database

Presentation: *Stefan Höhn, Federal Ministry of Labour and Social Affairs Germany and Maciej Jamrozik, Ministry of Regional Development, Department for ESF Management*

The aim of the partner search database is to help project operators to find transnational partners for implementation youth mobility measures. An external provider will be contracted to deliver required IT and programming services.

Germany, Trento and Poland will closely work together to assess whether the new Network database can use or build upon an existing Polish database. The Network will establish appropriate measures to ensure compliance with data protection and to verify appropriateness of information. If partners decide in favour of a pre-selection of project operators as part of the quality framework, those who manage contract between project operators and public institutions could take over responsibility for the correct entry of data. It is expected that the Network's partner search database is ready to use in advance to the Partner Search Forum in 2014.

 **Related Documents:** *Task_B_H_J_Germany_130227.pdf*;
Task_H_I_Poland_130227.pdf

TASK I Partner Search Forum

Presentation: *Maciej Jamrozik, Ministry of Regional Development, Department for ESF Management*

The Partner Search Forum for this Network is scheduled to take place in autumn 2014. With its substantial experience in running Partner Search Forums for a variety of programmes and sectors, Poland has agreed to take over lead responsibility for this task. It was suggested to base the format of the Partner Search Forum on the existing framework presented by Maciej Jamrozik. He also briefly described the functionalities of the database that is currently used in Poland. A guide on the methodology of the Forum and the database is available for download on the Ministry's ESF website.

 **Related Document:** *Task_H_I_Poland_130227.pdf*

- Dissemination of products (mid/end 2014)

TASK K Mid-Term Conference Berlin / Germany

The Mid-Term conference will take place on November 26, 2013 in Berlin. Susanne Strehle pointed out that the main aim of this conference is to present interim results to additional Member States or regions who might be interested in joining for the coordinated call.

TASK L Final conference / France

The final conference will take place in December 2014 in Marseille. Details will be confirmed closer to the date.

Task M Documentation of final results / Germany

A final report will be made available for distribution at the final conference in Marseille. The details will be decided in the further course of the project.

5. SUMMARY AND NEXT STEPS

Bettina Reuter, Federal Ministry of Labour and Social Affairs Germany

The session was opened by Susanne Strehle who gave a brief summary of the agreed actions to be taken before and in preparation of the 2nd Network meeting:

- ⇒ Draft proposal for timetable for coordinated call (Trento) by April 15, 2013 / Network partners to provide feedback by April 30, 2013. Distribution of agreed timetable before the 2nd Network meeting.
- ⇒ Draft proposal of target group definition to be distributed and discussed with Network partners before the 2nd Network meeting (Sweden).
- ⇒ Draft proposal of implementation structures disseminated and discussed with partners before 2nd Network meeting (Italy).
- ⇒ Organise and hold 1st meeting of the two working groups on eligibility and quality in April 2013 (Germany/Galicia).

 **Related Document:** *WRAP UP_Strehle_130227.pdf*

Bettina Reuter then facilitated a summary of responsibilities for tasks, next steps and dates:

TASK B: Eligibility		
Lead partner	GERMANY: Stefan Höhn	stefan.hoehn@bmas.bund.de
Delegate	Bieke Comer (Flanders) Stijn Van den Berghe (Flanders) Guillermo Vergara (Galicia) William McIntosh (Ireland) Anna Rita Racioppo (Italy) Rosita Caputo (Italy) tbc (Portugal) Ana Belen Sanz Trigo (Spain)	bieke.comer@esf.vlaanderen.be stijn.vandenbergh@esf.vlaanderen.be vergara@paideia.es willie_mcintosh@education.gov.ie a.racioppo@isfol.it rcaputo@lavoro.gov.it anabelen.sanz@meys.es
Dates	1st Work Group meeting: April 11-12, 2013 in Galicia 2nd Work Group meeting: September 25-26, 2013 in Trento or Rome (tbc)	

TASK C: Target group		
Lead partner	SWEDEN: Louise Stiernström	Louise.Stiernstrom@esf.se
Delegate	Bieke Comer (Flanders) Stijn Van den Berghe (Flanders) Guillermo Vergara (Galicia) - tbc William McIntosh (Ireland) Joanna Busalacchi (Italy – ISFOL) Carmen Vallejo (Spain – ONCE) Hanna Kadziela (Poland) Susana Pessoa Pais (Portugal) Bettina Reuter (Germany) Esther Estany (Catalonia) - tbc	bieke.comer@esf.vlaanderen.be stijn.vandenbergh@esf.vlaanderen.be vergara@paideia.es willie_mcintosh@education.gov.ie j.busalacchi@isfol.it cvallejo@fundaciononce.es hanna.kadziela@mrr.gov.pl susana.pais@iefp.pt bettina.reuter@bmas.bund.de esther.estany@gencat.cat
Next steps	Sweden to update draft proposal and distribute for feedback by end of March 2013.	

TASK D: Quality		
Lead partners	GERMANY: Sabina Schlinke GALICIA: Guillermo Vergara	Sabina.schlinke@bmas.bund.de vergara@paideia.es
Delegate	Bieke Comer (Flanders) Stijn Van den Berghe (Flanders) William McIntosh (Ireland) Gianluca Calzolari (Italy – ISFOL) Carmen Vallejo (Spain – ONCE) Virginia Carcedo (Spain – ONCE) Georges Sylvestre (PACA) Susana Pessoa Pais (Portugal) Louise Stiernström (Sweden) Giovanna Dalcin (Trento) Esther Estany (Catalonia) - tbc	bieke.comer@esf.vlaanderen.be stijn.vandenberghe@esf.vlaanderen.be willie_mcintosh@education.gov.ie g.calzolari@isfol.it cvallejo@fundaciononce.es vcarcedo.fsc@fundaciononce.es Georges.SYLVESTRE@drjscs.gouv.fr susana.pais@iefp.pt Louise.Stiernstrom@esf.se giovanna.dalcin@provincia.tn.it esther.estany@gencat.cat
Dates	1st Work Group meeting: April 11-12, 2013 in Galicia 2nd Work Group meeting: September 25-26, 2013 in Trento or Rome (tbc)	

TASK E: Implementation structures		
Lead partner	ITALY: Gianluca Calzolari	g.calzolari@isfol.it
Delegate	Guillermo Vergara (Galicia) - tbc Sabina Schlinke (Germany) Georges Sylvestre (PACA) Susana Pessoa Pais (Portugal) Rosalba La Grotteria (Trento) - tbc Esther Estany (Catalonia) - tbc	vergara@paideia.es sabina.schlinke@bmas.bund.de Georges.SYLVESTRE@drjscs.gouv.fr susana.pais@iefp.pt transnazionalita.fse@provincia.tn.it esther.estany@gencat.cat
Next steps	Italy to send draft grid and survey to small group for feedback by March 4, 2013. Delegates provide feedback by March 8, 2013 . Italy to send updated grid and survey to all network partners. All network partners are asked to fill out grid and to forward survey to project operators to be filled out and sent back to Italy by April 8, 2013 .	
Dates	Joint afternoon session of partners committed to this Task on June 18, 2013 in Rome (the day before the Network meeting).	

Stefan Höhn pointed out once again that there is travel and accommodation budget available for external experts to participate in individual task activities. Partners are asked to liaise with Germany if this is of interest.

- **Summary of key dates for meetings in 2013**

April 11-12, 2013	1 st Meeting Working Group: Eligibility	Galicia
April 11-12, 2013	1 st Meeting Working Group: Quality	Galicia
June 19, 2013	Meeting of group of partners involved in Task E	Rome
June 20-21, 2013	2 nd Network Meeting	Rome
Sept 25-26, 2013	2 nd Meeting Working Group: Eligibility	Trento or Rome

Sept 25-26, 2013	2 nd Meeting Working Group: Quality	Trento or Rome
Oct 23-24, 2013	3 rd Network Meeting	Barcelona or Brussels
Nov 26, 2013	Mid-term conference	Berlin

6. ANY OTHER BUSINESS

- New Network logo

Stefan Höhn announced that an own logo will be developed for the Network, which can be used in all Network-related communications and dissemination.

- EU Commission invitation for Learning Networks meeting in Brussels

The EU Commission will hold **a meeting for all Learning Networks on April 18-19, 2013 in Brussels**. Networks can attend with up to three delegates with travel expenses for two of the three covered by the Commission. The agenda for this meeting is still in the process of being finalized. Germany will participate as Lead partner. Partners are asked to confirm interest in attending this meeting. France expressed initial interest and will confirm with Germany shortly after this meeting.

ACTIONS

Germany: Send out further details to all partners as soon as it is provided by the EC.

All partners: Decide whether of interest for participation and confirm with Germany as requested.

- **Network mailing lists**

Germany will prepare a form with all members of this Network and asks all partners to confirm their delegation's contact details, especially the email addresses. Partners will also be asked to indicate the required level of information for each individual (e.g. to be treated as key contact; to be cced in in all work-group-related discussions; to be cced in in all network-group-related discussions).

ACTIONS

Germany: Send out current list of Network members to all partners by March 12, 2013.

All partners: Double-check details on the list and include further information as requested. Send list back to Germany by March 19, 2013.

- **Central email address**

A central email address tlm-mobility@bmas.bund.de has been set up for the Network. This email address can be used for all general Network-related communications, and for any external requests for information.

- **Feedback on the meeting**

The meeting concluded with a **short round of feedback** on this first Network meeting. Delegates were generally very pleased with the proceedings and the overall organisation of the meeting. The participants appreciate the wide range of expertise within the partnership and look forward to the collaboration. Some delegates expressed concern in terms of achieving the main objective and managing to draft a coordinated call with a view to specific regional / national framework conditions.

Susanne Strehle concluded the meeting by thanking everyone for their valuable contributions and the responsible lead partners of individual tasks for their inputs and the excellent preparatory work.

March 6, 2013
Stephanie Koenen

LIST OF ATTENDEES

<u>Present:</u>	Calzolari, Gianluca	ISFOL	Italy
	Carcedo, Virginia	Fundación Inserta (Inserta Foundation)	Spain
	Casta, Linda	Direction des Relations Internationales et Affaires Européennes	PACA
	Comer, Bieke	ESF Agency Flanders	Flanders (BE)
	Dalcin, Giovanna	Provincia autonoma di Trento, Servizio Europa	Trento (IT)
	Estany, Esther	Servicio de Ocupación de Cataluña (Employment Service of Catalonia)	Catalonia (ES)
	Höhn, Stefan	Federal Ministry of Labour and Social Affairs	Germany
	Jamrozik, Maciej	Ministry of Regional Development, Department for ESF Management	Poland
	Kadziela, Hanna	Ministry of Regional Development, Department for ESF Management	Poland
	Koenen, Stephanie	External Network Facilitator	UK/DE
	La Grotteria, Rosalba	Province Autonomous of Trento, ESF office	Trento (IT)
	Lippolis, Monica	Ministero del Lavoro e delle Politiche Sociali	Italy
	Mainardi, Danilo	Ministero del Lavoro e delle Politiche Sociali	Italy
	Makrutzki, Ralf	Eurocircle	PACA (FR)
	McIntosh, William	ESF Managing Authority	Ireland
	Mohoric, Andrea	National Agency Education for Europe at BIBB	Germany
	Pessoa Pais, Susana	Instituto do Emprego Formacao Profissional	Portugal
	Reuter, Bettina	Federal Ministry of Labour and Social Affairs	Germany
	Sanz Trigo, Ana Belén	Ministerio de Empleo y Seguridad Social; Unidad Administradora del FSE	Spain
	Schlinke, Sabina	Federal Ministry of Labour and Social Affairs	Germany
	Schüller, Rudolf	Federal Ministry of Labour and Social Affairs	Germany
	Stiernström, Louise	Swedish ESF council	Sweden
	Strehle, Susanne	Federal Ministry of Labour and Social Affairs	Germany
	Sylvestre, Georges	Direction Régionale de la Jeunesse, des Sports et de la Cohésion Sociale	PACA (FR)
	Valenciano, Nacha	Fundación Inserta (Inserta Foundation)	Spain
	Vallejo, Carmen	Fundación ONCE (ONCE Foundation)	Spain
	Vanden Berghe, Stijn	ESF Agency Flanders	Flanders (BE)
	Vergara, Guillermo	Fundación Paideia Galiza	Galicia (ES)

Chair: Susanne Strehle, Federal Ministry of Labour and Social Affairs, Germany

 **Related Document:** [List_participants.pdf](#)